

ONTARIO BLONDE D' AQUITAINE ASSOCIATION BYLAWS

Bylaws Last Amended: March 26, 2016

1. The OBdAA shall maintain a minimum of \$2 Million in liability insurance.
2. Directors insurance will be purchased to protect the Board of Directors.
3. The OBdAA bank account shall require 2 signatures (appointed by the board of directors) on all cheques.
4. Board of Director Expenses:
 - a. All director expenses must be approved by the board before reimbursement.
 - b. Expenses incurred by a board member while performing OBdAA business shall be reimbursed only when the following conditions have been met, and if the Board approves the request
 - i. Documentation (a) – Documentation explaining the expense (actual receipt or a photocopy of the bill.)
(b) – Documentation shall be submitted to the secretary/
treasurer.
 - ii. Time Limitation – 60 Days – Any expense claim shall be submitted within 60 days of the invoice date.
 - iii. Approval – Expense claims will only be paid with the approval of the majority of the Board.
 - c. A Board Member may claim any expense which occurred while performing OBdAA business, but the Board reserves the right to refuse any request which it deems excessive or not in the best interest of the OBdAA.

5. OBdAA Members may be present at Board of Directors meetings by invitation or at their prior request.